**COMMERCIAL INVOICE**

Invoice number:

Invoice date:

Shipment number:

|  |  |
| --- | --- |
| **Shipper**  Company:  Name:  Address:  Tel:  Tax ID/ VAT/ EIN number: | **Consignee**  Company:  Name:  Address:  Tel:  Tax ID/ VAT/ EIN number: |

**Details**

Term of Delivery: DDU

Currency:

Total Gross Weight (KGs):

**Items List**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item No. | Description/ HS Code | Country of Origin | Quantity (Pcs) | Currency | Amount |
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Total Number of Pieces:

Total Declared Value:

I/We hereby certify the information on this invoice is true and correct and the contents of this shipment are as state above.

Name:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Example **COMMERCIAL INVOICE**

Invoice number: 00001

Invoice date: 01/07/2020

Shipment number: 30188661635

|  |  |
| --- | --- |
| **Shipper**  Company: Shippop Co., Ltd.  Name: Mr.Pop Wisita  Address: 128/239-240, 22nd Floor Phayathai Plaza Building, Phayathai Road,  Ratchathewi Bangkok 10400 Thailand  Tel: 092-905-3355  Tax ID/ VAT/ EIN number: 0105558183739 | **Consignee**  Company: ABC Company  Name: Mr. Pong Wongkul  Address: 15 Floor, No. 88 Linsen 2nd Road, Lingya 802  Taiwan  Tel: +886-086xxxxxxxx  Tax ID/ VAT/ EIN number: 100012xxxxxx |

**Details**

Term of Delivery: DDU

Currency: THB

Total Gross Weight (KGs): 5

**Items List**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item No. | Description/ HS Code | Country of Origin | Quantity (Pcs) | Currency | Amount |
| **1** | **Accessory** | **TH** | **1** | **THB** | **100** |
| **2** | **Book** | **MY** | **2** | **THB** | **200** |
| **3** | **T-shirt** | **PH** | **1** | **THB** | **300** |
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Total Number of Pieces: 4

Total Declared Value: 600

I/We hereby certify the information on this invoice is true and correct and the contents of this shipment are as state above.

Name: Mr.Pop Wisita

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*\* The above invoice is just an example of a commercial invoice, which customers can use their own invoice form or their own attached packing list as well

\*\*\*\* All information must be entered in English only, all information needs to match the information on the Airway Bill page.

How to fill out Commercial Invoice

Invoice number: Please enter the Invoice number that customer customizes.

Invoice Date: Please enter the date of issue of the invoice document for export.

Shipment number: Please enter your Airway Bill number. Tips: you can receive Airway bill number from creating a shipment.

Shipper: Please enter shipper’s name, address, telephone number.

Consignee: Please enter consignee’s name, address, telephone number.

Tax ID/ VAT/EIN number: Please enter your business registration number or customs tax number or tax ID.

Term of Delivery: DDU. Customers do not need to fill out. Our delivery will be DDU (Delivery Duty Paid) only, meaning that the recipient of the destination product is responsible for import tax.

Currency: The currency in which the price of the item shown must be either in US dollars or in a local currency (3 digits) (please do not enter the symbol "$"). Can be USD or THB.

Total Gross Weight (KGs): Please enter Total Weight (Packaging weight included) to match with AWB sheet.

Item No.: Please enter the order number. Such as item 1, enter number 1, item 2, enter number 2

Description: Please fill out the product description exactly on the AWB sheet. Shipper must fill out product details and product material. products should be recorded separately. Must fill in the details thoroughly, for example, if multiple items are shipped, you must specify all details.

If there is no trade value, please specify additional note "NO COMMERCIAL VALUE, NOT FOR SALE" or "VALUE FOR CUSTOMS PURPOSE ONLY".

HS Code: If you know the HS codes of each items, you can put them.

Country of Origin: Please enter the country or region code of the product origin, for example from Thailand, for example, indicating that TH

Quantity (Pcs): Please fill in the number of products per item to match with the AWB sheet.

Amount: Please enter the actual value of the product. The currency will be based on the customer filling in the "Currency:".

Total Number of Pieces: Please fill in the Total amount of products.

Total Declared Value: Please fill in the Total Declared Value.

Name & Signature: Please fill in the name and signature of issuer or shipper. If the shipper is a juristic person or company, the shipper must also stamp the company stamp.

The prohibited goods are not allowed to exported.

Products that are prohibited are as follows:

Prohibited products

Prohibiting pornographic material

Prohibiting living animals including fish and birds

Prohibiting cash and other things that can replace cash such as checks, bank notes, or debt

Prohibited firearms that are completely assembled, including ammunition and all types of weapons and its components, ammunition, explosives - real and imitation firearms

Prohibiting illegal drugs and drugs

Prohibiting Biological hazards, germs, bacteria, viruses, radioactivity, toxins

Prohibiting all chemicals, dangerous goods dangerous, hazardous substances

Prohibiting pirated products, counterfeit goods or counterfeit trademark

Prohibiting prohibited items in air transportation. All types of batteries or products with batteries.

Prohibiting sharp objects without proper wrapping.

Prohibiting products that contain alcohol.

Prohibiting plant, seed, germination, some forbidden wood

Prohibiting herbs that are registered as medicines.

Prohibited lotteries or various gambling materials

Prohibited legal documents only for holders who agreed

Prohibited precious metals or stones.

Prohibiting fresh food, food containing water, food that requires temperature control

Prohibiting jewelry, jewels or other high value items

Prohibited Buddha amulets, idols of various antiques, and various ancient objects.

Prohibited gold bullion or silver bullion

Prohibiting stamp duty, including taxation labels

Prohibiting human parts Including ash ashes

Prohibiting Animals Products and Skin

Prohibiting Unpacked Suitcase or Travel Bag No Combination Lock

Remark: the information may change and the users can check on our website SHIPPOP